



*"Building strong, healthy, self-sufficient families since 1992"*

**Website: [www.fscss.org](http://www.fscss.org)**

201 Capitol Way N. - Downtown Olympia - Corner of State and Capitol Way  
PO Box 784, Olympia, WA 98507-0784 Phone: (360) 754-9297 Fax: (360) 528-2004

**POSITION TITLE:** Community Based Advocate

**POSITION TYPE:** 0.75FTE, nonexempt

**SALARY & BENEFITS:** \$17-\$18 per hour DOQ. Full benefits package including: medical, dental, vision, holidays, vacation, and more.

**HOURS:** 30 hours per week, days and times negotiable

**REPORTS TO:** Family Justice Center Program Manager

**About Us:** The Family Support Center of South Sound is a nonprofit 501c3 multi-service agency located in Olympia, Washington, founded in 1992 to provide families and survivors of domestic violence, sexual assault, stalking, and human trafficking with coordinated supportive services in one centralized location with the mission, "*Working Together to Strengthen All Families*". The Family Support Center seeks to build strong, healthy, safe, and hopeful families through collaborative programs and services, with the goal to reduce the impacts of family and child poverty, homelessness, and family violence in the South Sound community.

**About the Family Justice Center Program:** The Family Justice Center (FJC) is a multi-agency, multi-disciplinary program designed to provide comprehensive, coordinated, and co-located services to individuals and families who are affected by domestic violence, sexual assault, stalking, and/or human trafficking. Under leadership of the four main partners; Thurston County Sheriff's Office, Thurston County Clerk's Office, Thurston County Prosecuting Attorney's office and the Family Support Center of South Sound, the FJC program co-locates non-profit and government agencies in an effort to develop collaborative relationships which support improved outcomes for survivors and their children.

**Position Summary:** The Community Based Advocate will provide services under the Family Support Center's Transitional Housing for LGBTQ Youth Survivors Project funded through the OVW FY 2016 Transitional Housing Assistance Grants for Victims of Domestic Violence, Dating Violence, Stalking or Sexual Assault Program. This program specifically serves those between the ages of 18-24 who identify as LGBTQ and are homeless as a result of intimate partner violence (ie: DV, SA, etc.). This grant is a collaborative project of Community Youth Services serving as the Housing provider and Family Support Center of South Sound serving as the domestic violence agency. The Community Based Advocate will provide advocacy services, case management, and housing retention support to promote the health, safety, and long term housing retention of participants receiving transitional housing through this grant.

**Primary Responsibilities:**

- Complete needs assessments and intake paperwork with LGBTQ survivors of domestic violence, sexual assault, dating violence, and stalking
- Offer comprehensive, culturally relevant, support services and advocacy for young adults seeking services
- Provide crisis intervention and safety planning to support survivors in increasing their personal safety and ensure the survivors and their family members immediate basic needs are met.
- Educate survivors on the resources, services, programs, and benefits that are available to them, and assist in enrolling/connecting clients to the appropriate services/programs.
- Facilitate survivor's usage of the domestic violence protection order kiosk. Ensure documents are filed and received by the Thurston County Clerk's office by the deadlines for submission.
- Attend court hearings alongside survivors to provide emotional support, information, and legal advocacy as needed.
- Provide ongoing support, advocacy, and resources to assist survivors in obtaining long term self-sufficiency and housing
- Assist survivors in the development of employment skills, financial literacy, increased confidence, and other life skills through one on one meetings, and/or group workshops

***"working together to strengthen all families"***

EXECUTIVE DIRECTOR: Trish Gregory OFFICERS: Marie Lanese, Chair • Dan Smith, Vice Chair • Brian Wiele, Secretary • Ken Miller, Treasurer  
BOARD MEMBERS: Jane Field • Michelle Harvey • Elizabeth Petrich • Theresa Slusher • Eric Sullivan • Joanna Garrett • Chris Ward

**LICENSES AND OTHER REQUIREMENTS**

- Washington State Driver's License
- Fully insurable driving record
- Ability to pass a comprehensive background check

**PREFERRED SKILLS AND EXPERIENCE**

- Bachelor's degree or equivalent experience in social service or related field
- 2+ years working directly with survivors of domestic violence, sexual assault, stalking and/or human trafficking
- Experience working with young adults, ages 18-24, and LGBTQ individuals
- Certified domestic violence and sexual assault advocate

Family Support Center of South Sound values diverse life experience and is an Equal Opportunity/Affirmative Action Employer. People who are bilingual/bicultural, of color, Native/Indigenous, with disabilities and/or identifying as LGBTQ are strongly encouraged to apply.

To apply, email a resume, cover letter, and 3 professional references to Natalie Skovran at [natalies@fscss.org](mailto:natalies@fscss.org) or by mail to Family Support Center, Attn: Natalie Skovran, PO Box 784 Olympia, WA 98507. No phone calls please.