



"Building strong, healthy, self-sufficient families since 1992"

Website: www.fcss.org

3545 7th Ave SW, Suite 200 Olympia, WA 98502

Phone: (360) 754-9297 Fax: (360) 943-1139

POSITION TITLE: Family Stability Case Manager

REPORTS TO: Pear Blossom Place Program Manager

SALARY RANGE: \$16-\$18 per hour DOQ. Benefits package includes medical, dental, vision, life, vacation, sick, and holiday leave.

HOURS: 40 hours per week, 11:30AM to 8:00PM. (May include some other evening, weekend, or alternate work hours)

About Us: Family Support Center of South Sound is a nonprofit 501c3 multi-service agency located in Olympia, Washington, founded in 1992 to provide families and survivors of domestic violence, sexual assault, stalking, and human trafficking with coordinated supportive services in one centralized location with the mission, "*Working Together to Strengthen All Families*". Family Support Center seeks to build strong, healthy, safe, and hopeful families through collaborative programs and services, with the goal to reduce the impacts of family and child poverty, homelessness, and family violence in the South Sound community.

Position Summary: The Family Stability Case Manager is a Thurston County Treatment Sales Tax funded position with the goal to provide families experiencing homelessness who have mental health and substance use needs with intensive case management support. This position specifically serves families staying at Pear Blossom Place family shelter, as well as those residing in the onsite permanent supportive housing units. Many of the families at Pear Blossom Place have behavioral health needs, and the Family Stability Case Manager will provide intensive services and support, as well as connections to needed treatment, in order to assist families in overcoming substance abuse and mental health challenges. Goals of this program are to connect individuals to appropriate treatment, support ongoing engagement in treatment, reduce child welfare involvement, and reduce returns to homelessness.

Required Skills and Experience:

- Education: Bachelor's degree in social services or related field. May substitute education for comparable work experience.
- Experience: A minimum of 2 years of experience working directly with families with behavioral health needs, including providing case management/home visitation /advocacy/resource and referral or related work experience
- Skills: Ability to write and speak effectively and professionally
- Technology: Computer literacy; Proficiency in the use of Microsoft office programs

Preferred Skills & Experience:

- Master of Social Work
- Bilingual Spanish/English
- Local work experience; familiarity with Thurston County social service resources
- Experience working with individuals with behavioral health needs
- Experience working with diverse populations
- Experience providing crisis intervention
- Experience working with survivors of domestic violence, sexual assault, stalking or human trafficking
- Transportation: have insured personal vehicle and be willing to travel locally

Licenses and Other Requirements:

- Washington State Driver's License
- Fully insurable driving record
- Ability to pass a comprehensive background check

Primary Responsibilities:

"working together to strengthen all families"

EXECUTIVE DIRECTOR: Trish Gregory OFFICERS: Marie Lanese, Chair • Dan Smith, Vice Chair • Joanna Garrett, Secretary • Ken Miller, Treasurer

BOARD MEMBERS: Jane Field • Elizabeth Petrich • Theresa Slusher • Eric Sullivan • Dan White •

Katie McMurrav • Nam Nauven • Alvssa Humbert • Daniel Berner. General Council

- Verify that at least one household member is currently enrolled in a TST eligible treatment program by gaining a copy of a letter, printout from an electronic health record, or alternate official form from a licensed behavioral health provider or agency
- For individuals who are not currently enrolled in a TST eligible program, complete an Adults Needs and Strengths Assessment (ANSA) to verify eligibility; must have score of 2 or 3 on the following items of the ANSA- psychosis, impulse control, depression, anxiety, or substance use
- Family Stability Case Manager will maintain an active case load of families currently residing at Pear Blossom Place family shelter who are eligible for TST funded services
- For individuals who have not engaged in case management services for 60 days, or for families who have been housed for more than 60 days, case manager will transition them to “inactive” status, thereby no longer providing services. If the family reengages in services while at Pear Blossom Place, they will return to “active” case load status.
- Once households exit Pear Blossom Place shelter to permanent housing, case manager will transition household to “monitoring” status, providing services for 60 days that work to ensure household remains engaged with other service providers, treatment programs, and applicable services. At 60 days, the household will be transitioned to “inactive” status.
- Manage an estimated annual case load of 50 households.
- Build relationships with key stakeholders and providers throughout Thurston County, including but not limited to Behavioral Health Resources, SeaMar, PCAP, Thurston County treatment courts, etc.
- Accompany individuals or families to case conferences, appointments, court hearings, or other applicable meetings that help with their participation in their identified treatment programs
- Advocate alongside families to have health insurance companies approve their identified treatment program.
- Distribute direct client funds to eligible participants in the program to support their successful/active engagement in treatment programs, such as securing identification cards, work shoes, monthly bus passes, etc.
- Work alongside the Homeless Family Services Case Manager assigned to Pear Blossom Place to support families in quickly accessing housing
- Maintain up to date, thorough, and accurate electronic client files
- Report TST data on a quarterly basis
- Participate in community meetings that relate to the TST funded services, such as the Drug Action Team Meeting and the Thurston County Opioid Response Task Force
- Participate in Family Support Center’s on-call rotation to provide backup support to volunteers in evenings; approximately 3-4 weeks per year.
- Other duties as assigned

To apply for this position, please email your professional resume, cover letter, and contact information for three professional references to Natalies@fscss.org or fax documents to 360-943-1139 ATTN: Natalie Skovran, or mail to Family Support Center of South Sound 3545 7th Ave SW Suite 200, Olympia WA 98502. No phone calls.

Position open until filled.

Family Support Center is an equal opportunity employer and service provider. Family Support Center shall not discriminate against any person on the basis of any legally protected status including, but not limited to: age, citizenship, color, disability, health condition, ethnicity, marital status, national origin, religion, sex, or sexual orientation.